



a town for a lifetime **IRONDEQUOIT** *New York*

WORKSHOP MEETING

May 13, 2024

4:00 PM

AGENDA

5/10/2024 3:42PM

PLEDGE OF ALLEGIANCE

ROLL CALL

PROCLAMATION & RECOGNITION

Recognizing the Irondequoit Chorale's 30th Anniversary

PRESENTATIONS & UPDATES

Uplift Irondequoit – Marijuana Use Updates

The Bonadio Group – Town Audit Presentation

DEPARTMENT HEAD UPDATES

REVIEW OF AGENDA ITEMS FOR THE MAY 21, 2024 RTB MEETING

ITEM(S) FOR BOARD ACTION

05WS2024-1 Resolution Authorizing Capital Lease Financing of One Track-Mounted Sidewalk Plow for the Bureau of Public Works

05WS2024-2 Resolution Authorizing the Provisional Appointment of an Office Clerk III in the Irondequoit Police Department

05WS2024-3 Resolution Authorizing the Appointment of a Deputy Town Clerk

05WS2024-4 Resolution Authorizing the Provisional Appointment of a Payroll Clerk in the Irondequoit Human Resources Department

NEXT REGULAR TOWN BOARD MEETING...May 21, 2024 @ 7 PM

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION AUTHORIZING CAPITAL LEASE FINANCING OF ONE TRACK-
MOUNTED SIDEWALK PLOW FOR THE BUREAU OF PUBLIC WORKS**

At a workshop meeting of the Town Board of the Town of Irondequoit, Monroe County, New York, held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 13th day of May, 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, it is necessary to finance one (1) new 2023 Prinoth SW50 Track-Mounted Sidewalk Plow for the Bureau of Public Works through a capital lease pursuant to General Municipal Law 109-b, consistent with plans in the 2024 operating budget of the Community Services Department; and

WHEREAS, the authorization to purchase one (1) 2023 Ford F550 XL truck at a cost of \$202,050 was previously provided by Resolution 2024-046; and

WHEREAS, written quotes were received from several firms which provide lease financing with the lowest cost quote that of \$229,821.10; and

WHEREAS, funding for the 2024 lease payment will be available in account 031.9785.6050.

NOW THEREFORE BE IT RESOLVED, that the Town Board authorizes capital lease financing for one (1) new 2023 Prinoth SW50 Track-Mounted Sidewalk Plow for the Bureau of Public Works in the total amount of \$229,821.10; with JP Morgan Equipment Finance.

This resolution shall take effect immediately upon adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD ADOPTING A
RESOLUTION AUTHORIZING THE PROVISIONAL APPOINTMENT OF AN OFFICE CLERK
III IN THE IRONDEQUOIT POLICE DEPARTMENT**

At a workshop meeting of the Town Board of the Town of Irondequoit, Monroe County, New York, held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 13th day of May 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, there is a need to hire a full time Office Clerk III in the Irondequoit Police Department; and

WHEREAS, the Civil Service list has been canvassed and there have been several open recruitment postings in the past several months; and

WHEREAS, Megan Benwitz interviewed for the position and the interview committee recommends that the Town Board hire Ms. Benwitz for this competitive position; and

WHEREAS, this will be a provisional appointment and once the Office Clerk III exam is held, Ms. Benwitz will participate in the exam and must score within the top three in order to be appointed permanently.

NOW THEREFORE BE IT RESOLVED that the Town Board authorizes the provisional appointment of Megan Benwitz as an Office Clerk III in the Irondequoit Police Department to be paid an hourly rate of \$18.57, which shall be drawn from budget code 001.3120.0100.1100.

This resolution shall take effect upon hire.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD ADOPTING A
RESOLUTION AUTHORIZING THE APPOINTMENT OF A DEPUTY TOWN CLERK**

At a workshop meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 13th day of May 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans

Ann Cunningham

Grant Malone

John Perticone

Peter Wehner

Town Supervisor

Town Board Member

Town Board Member

Town Board Member

Town Board Member

Harter Secrest & Emery LLP

Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, the Town Clerk will be absent from Town Hall starting on May 20, 2024 and will return May 25, 2024; and

WHEREAS the Town does not currently have a first deputy town clerk present and able to act during the Town Clerk's absence; and

WHEREAS, in these circumstances the Town Board may appoint a deputy town clerk to perform specific duties normally performed by the Town Clerk for the duration of the Town Clerk's absence pursuant to Town Law § 30 (10)(b); and

WHEREAS, the Town Clerk recommends the appointment of Ann Doeller as a deputy town clerk on a limited basis to perform the Town Clerk duties at all regular and special town board meetings held during the time period of the Town Clerk's absence; and

WHEREAS, Ann Doeller is qualified to serve as deputy town clerk under Public Officers Law § 3 and Town Law § 23.

WHEREAS, Ann Doeller will be compensated on an hourly basis for her service as a deputy town clerk at a rate of \$29.66 per hour to be paid from account A1141000-5100000.

NOW THEREFORE BE IT RESOLVED, that the Town Board approves the appointment of Ann Doeller as deputy town clerk, on a limited basis, to fulfill the Town Clerk duties at all regular and special town board meetings starting on May 20, 2024 and ending on May 25, 2024

This resolution shall take effect immediately.

Seconded by the Town Board Member
resulted as follows:

and duly put to vote, which

Town Board Member	Perticone	voting	-
Town Board Member	Wehner	voting	-
Town Board Member	Malone	voting	-
Town Board Member	Cunningham	voting	-
Town Supervisor	Evans	voting	_____

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD ADOPTING A
RESOLUTION AUTHORIZING THE PROVISIONAL APPOINTMENT OF A PAYROLL CLERK
IN THE IRONDEQUOIT HUMAN RESOURCES DEPARTMENT**

At a workshop meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 13th day of May 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, there is a need to hire a full-time Payroll Clerk in the Irondequoit Human Resources Department; and

WHEREAS, the Civil Service list has been canvassed and declared unviable, this position has also been posted on the Town’s website; and

WHEREAS, Frank Lazzaro III interviewed for the position and the Director of Human Resources recommends that the Town Board hire Mr. Lazzaro for this competitive position; and

WHEREAS, this will be a provisional appointment, and once the Payroll Clerk exam is held, Mr. Lazzaro will take the exam and must score within the top three in order to be appointed permanently.

NOW THEREFORE BE IT RESOLVED that the Town Board authorizes the provisional appointment of Frank Lazzaro III as a Payroll Clerk to be paid an hourly rate of \$26.49 which shall be drawn from budget code 001.1430.0100.1100.

This resolution shall take effect upon hire.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____